



John Hildebrand
Planning Director

RIVERSIDE COUNTY PLANNING DEPARTMENT

General Application Form

Submit this completed General Application Form, along with a signed [Applicant-Property Owner Signature Form](#), and an applicable Supplemental Information Form. The Forms are located on the Planning Dept. website's Development Application page (<https://planning.rctlma.org/Development-Process/Applications>) or by clicking on the applicable link above or below. Filing Instructions documents are also available on that webpage.

Select the applicable Application Type(s):

| Legislative Actions | |
|--|--|
| <input type="checkbox"/> Change of Zone | <input type="checkbox"/> Development Agreement |
| <input type="checkbox"/> General Plan Amendment – Land Use | <input type="checkbox"/> Specific Plan |
| <input type="checkbox"/> General Plan Amendment – Circulation Section | <input type="checkbox"/> Specific Plan Amendment |
| Subdivisions | |
| <input type="checkbox"/> Tentative Tract Map | <input type="checkbox"/> Minor Change |
| <input type="checkbox"/> Tentative Parcel Map | <input type="checkbox"/> Revised Map |
| <input type="checkbox"/> Vesting Map | <input type="checkbox"/> Land Division Phasing Map |
| <input type="checkbox"/> Amendment to Final Map | <input type="checkbox"/> Extension of Time (Ord. No. 460) |
| <input type="checkbox"/> Reversion to Acreage | |
| Use Permits | |
| <input type="checkbox"/> Conditional Use Permit | <input type="checkbox"/> Revised Use Permit or Plot Plan |
| <input type="checkbox"/> Plot Plan | <input type="checkbox"/> Surface Mining Permit |
| <input type="checkbox"/> Plot Plan – Administrative (Minor Plot Plan) | <input type="checkbox"/> Reclamation Plan/Interim Management Plan |
| <input type="checkbox"/> Public Use Permit | <input type="checkbox"/> Revised Surface Mining Permit/Reclamation Plan |
| <input type="checkbox"/> Wind Energy Conversion System Permit | <input type="checkbox"/> Extension of Time (Ord. No. 348) |
| <input type="checkbox"/> Temporary Use Permit | <input type="checkbox"/> Solar Power Plant |
| <input type="checkbox"/> Variance | <input type="checkbox"/> Commercial Cannabis |
| <input type="checkbox"/> Commercial Hog Ranch Permit/Amended Permit | |
| Ministerial Actions | |
| <input type="checkbox"/> Crowing Fowl Permit | <input type="checkbox"/> Extension of Non-Conforming Use Status |
| <input type="checkbox"/> FFA or 4-H Project | <input type="checkbox"/> Outdoor Advertising Display Permit (Billboard) |
| <input type="checkbox"/> Exception to Noise Ordinance (No. 847) | <input type="checkbox"/> Public Convenience and Necessity Determination |
| <input type="checkbox"/> Food Truck | <input type="checkbox"/> Setback Adjustment |
| <input type="checkbox"/> Grading Permit Initial Study | <input type="checkbox"/> Substantial Conformance to Minor Plot Plan |
| <input type="checkbox"/> Historic District Alteration Permit | <input type="checkbox"/> Substantial Conformance to Plot Plan or Use Permit |
| <input type="checkbox"/> Large Family Day Care Permit | <input type="checkbox"/> Substantial Conformance to Surface Mining Permit/Reclamation Plan |
| <input type="checkbox"/> Living Native Tree Removal Permit | <input type="checkbox"/> Substantial Conformance with a Specific Plan |
| <input type="checkbox"/> Temporary Event Permit | <input type="checkbox"/> Special Multiple-Family Development Review |
| <input type="checkbox"/> Determination of Non-Conforming Use Status | |
| Miscellaneous Actions | |
| <input type="checkbox"/> Agricultural Preserve Disestablishment-Diminishment | <input type="checkbox"/> Request for Deposit for Planning Research |
| <input type="checkbox"/> Agricultural Preserve Establishment-Enlargement | <input type="checkbox"/> Geology Report Review |
| <input type="checkbox"/> Entry into Land Contract within Agricultural Preserve | <input type="checkbox"/> Request for Pre-Application Review |
| <input type="checkbox"/> Agricultural Preserve Notice of Non-Renewal | <input type="checkbox"/> MSHCP Habitat Acquisition and Negotiation Strategy (HANS) |
| <input type="checkbox"/> Request for Zoning Affidavit or Rebuild Letter | <input type="checkbox"/> MSHCP Habitat Acquisition and Negotiation Strategy (HANS Lite) |
| <input type="checkbox"/> MSHCP Expedited Review Process (ERP) | |

GENERAL APPLICATION FORM

Note: The Applicant represents that he/she has the express authority to submit this application on behalf of the Property Owner(s) and understands that the "Applicant" is not assignable without written consent by the County of Riverside, who will not consent to reassignment unless any outstanding costs have been paid by Applicant, and that all deposit statements, requests for deposits or refunds shall be directed to the Applicant.

| Applicant Contact (BILLING CONTACT): _____ | | |
|--|----------------------|---|
| Contact Person: | <i>First Name</i> | <i>Middle Name</i> <i>Last Name</i> |
| E-mail Address: | | |
| Mailing Address: | <i>Street Number</i> | <i>Street Name</i> <i>Unit or Suite</i> |
| | <i>City</i> | <i>State</i> <i>Zip Code</i> |
| Daytime Phone No.: | Mobile Phone No.: | |

| Engineer/Representative Contact, if any: _____ | | |
|--|----------------------|---|
| Contact Person: | <i>First Name</i> | <i>Middle Name</i> <i>Last Name</i> |
| E-mail Address: | | |
| Mailing Address: | <i>Street Number</i> | <i>Street Name</i> <i>Unit or Suite</i> |
| | <i>City</i> | <i>State</i> <i>Zip Code</i> |
| Daytime Phone No.: | Mobile Phone No.: | |

| Property Owner Contact: _____ | | |
|-------------------------------|----------------------|---|
| Contact Person: | <i>First Name</i> | <i>Middle Name</i> <i>Last Name</i> |
| E-mail Address: | | |
| Mailing Address: | <i>Street Number</i> | <i>Street Name</i> <i>Unit or Suite</i> |
| | <i>City</i> | <i>State</i> <i>Zip Code</i> |
| Daytime Phone No.: | Mobile Phone No.: | |

Check this box if there are additional persons or entities who have an ownership interest in the subject property or properties that comprise this Application and complete one or more [Additional Property Owner Sheets](#).

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PROPERTY INFORMATION:

Assessor's Parcel Number(s):

Approximate Gross Acreage:

I/We, the applicant, certify that the following responses are true and correct. Yes No

Generally, Ministerial Actions and Miscellaneous Actions, will not require the completion of the following Sections: "Hazardous Site Review Statement," "Hazardous Materials Disclosure Statement," "Airport Influence Area/ Federal Aviation Regulation Part 77," "Military Land Use Compatibility," or "Water Quality Management Plan Information." as part of this Application Form.

HAZARDOUS SITE REVIEW STATEMENT

[Government Code Section 65962.5\(f\)](#) requires the applicant for any development project to consult specified state-prepared lists and submit a signed statement to the local agency indicating whether the project is located on an identified site. Under the statute, no application shall be accepted as complete without this signed statement.

I (we) certify that I (we) have investigated this development project with respect to the [Cal EPA's Cortese List Data Resources webpage](#) and that my (our) answers are true and correct to the best of my (our) knowledge. My (Our) investigation has shown that:

- The project is NOT located on any of the lists compiled pursuant to Section 65962.(e) of the Government Code.
- The project IS located on one of the lists compiled pursuant to Section 65962.(e) of the Government Code. Please specify the list, the date of list, and the property's regulatory identification number:

HAZARDOUS MATERIALS DISCLOSURE STATEMENT

[Government Code Section 65850.2](#) requires the owner or authorized agent for any development project to disclose whether:

1. Compliance will be needed with the applicable requirements of Section 25505 and Article 2 (commencing with Section 25531) of Chapter 6.95 of Division 20 of the Health and Safety Code or the requirements for a permit for construction or modification from the air pollution control district or air quality management district exercising jurisdiction in the area governed by the County.
Yes No
2. The proposed project will have more than a threshold quantity of a regulated substance in a process or will contain a source or modified source of hazardous air emissions.
Yes No

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AIRPORT INFLUENCE AREA/ FEDERAL AVIATION REGULATION PART 77

Is the project located within an Airport Influence Area?

Yes No

If yes, review of projects, excluding Ministerial and Miscellaneous Actions, by the [Riverside County Airport Land Use Commission](#) will be required.

Please refer to Riverside County's Map My County website to determine if the Plan is located within an Airport Influence Area (using the Planning Layers – Airport Layers) (https://gis1.countyofriverside.us/Html5Viewer/?viewer=MMC_Public)

Generally, applications, excluding Ministerial and Miscellaneous Actions, within 8 miles of March Air Reserve Base or within 4 miles of other airports may require a Federal Aviation Administration (FAA) [Obstruction Evaluation/Airport Airspace Analysis](#).

MILITARY LAND USE COMPATIBILITY

Using the [California Military Land Use Compatibility Analyst website](#), the owner or authorized agent has determined whether the project is located within 1,000 feet of a military installation, beneath a low-level flight path or within special use airspace as defined in Section 21098 of the Public Resources Code, and within an urbanized area as defined by Government Code Section 65944.

Yes No

WATER QUALITY MANAGEMENT PLAN INFORMATION

Is the project located within any of the following Watersheds? Check the appropriate box if applicable.

- [Santa Ana/San Jacinto Valley Region](#)
- [Santa Margarita Region](#)
- [Santa Margarita Region-Other Development Project](#)
- [Whitewater Region](#)

Please refer to Riverside County's Map My County website to determine if the Plan is located within any of these watersheds (using the Geographic Layer – Watershed) (https://gis1.countyofriverside.us/Html5Viewer/?viewer=MMC_Public)

If any of these checkboxes are checked, go to the Planning Department website's Development Application page's Miscellaneous Exhibits/Materials subsection (Project Specific Water Quality Management Plan (WQMP) Checklists) to complete the applicable Checklist Form, or click on the adjacent link to open the applicable Checklist Form. Complete the form and attach a copy of the completed form as part of the Development Application package.

If the completed Checklist Form concluded that the application requires a preliminary project-specific Water Quality Management Plan (WQMP), such a Plan shall be prepared and included along with the completed Checklist as part of the submittal of the Development Application package.

STEP 2: This completes the required information on this General Application form. Open the following link to access and complete the [Applicant-Property Owner Signature Form](#). Completion of an applicable Supplemental Information Form for a particular application may also be required. Please refer to the

GENERAL APPLICATION FORM

Planning Department website's Development Application page's Filing Instruction subsection to review the specific filing instructions and documentation requirements for the application type selected.

| FOR COUNTY OF RIVERSIDE USE ONLY | |
|----------------------------------|--------------------------|
| Plan No: | |
| Set ID No., if applicable | Application Filing Date: |
| Print staff name and title: | |

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