APPLICATION FOR SUBDIVISION AND DEVELOPMENT

CHECK ONE AS APPROPRIATE:

☐ TENTATIVE TRACT MAP  ☐ TENTATIVE PARCEL MAP
☐ REVERSION TO ACREAGE  ☐ EXPIRED RECORDABLE MAP
☐ AMENDMENT TO FINAL MAP  ☐ VESTING MAP

☐ MINOR CHANGE  Original Case No. ________________________________
☐ REVISED MAP  Original Case No. ________________________________

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

APPLICATION INFORMATION

Applicant Name: ________________________________

Contact Person: ________________________________  E-Mail: ________________________________

Mailing Address: __________________________________________

Street

City  State  ZIP

Daytime Phone No: (_____) __________________________  Fax No: (_____) __________________________

Engineer/Representative Name: ________________________________

Contact Person: ________________________________  E-Mail: ________________________________

Mailing Address: __________________________________________

Street

City  State  ZIP

Daytime Phone No: (_____) __________________________  Fax No: (_____) __________________________

Property Owner Name: ________________________________

Contact Person: ________________________________  E-Mail: ________________________________

Mailing Address: __________________________________________

Riverside Office · 4080 Lemon Street, 12th Floor
P.O. Box 1409, Riverside, California 92502-1409
(951) 955-3200 · Fax (951) 955-1811

Desert Office · 77-588 El Duna Court, Suite H
Palm Desert, California 92211
(760) 863-8277 · Fax (760) 863-7555

Form 295-1011 (08/03/18)  "Planning Our Future… Preserving Our Past"
APPLICATION FOR SUBDIVISION AND DEVELOPMENT

Street

City       State       ZIP

Daytime Phone No: (_____) __________________ Fax No: (_____) __________________

☐ Check this box if additional persons or entities have an ownership interest in the subject property(ies) in addition to that indicated above; and attach a separate sheet that references the subdivision type and number and list those names, mailing addresses, phone and fax numbers, and email addresses; and provide signatures of those persons or entities having an interest in the real property(ies) involved in this application.

AUTHORITY FOR THIS APPLICATION IS HEREBY GIVEN:

I certify that I am/we are the record owner(s) or authorized agent, and that the information filed is true and correct to the best of my knowledge, and in accordance with Govt. Code Section 65105, acknowledge that in the performance of their functions, planning agency personnel may enter upon any land and make examinations and surveys, provided that the entries, examinations, and surveys do not interfere with the use of the land by those persons lawfully entitled to the possession thereof.

(If an authorized agent signs, the agent must submit a letter signed by the owner(s) indicating authority to sign on the owner(s)’s behalf, and if this application is submitted electronically, the “wet-signed” signatures must be submitted to the Planning Department after submittal but before the subdivision is ready for public hearing.)

PRINTED NAME OF PROPERTY OWNER(S)  SIGNATURE OF PROPERTY OWNER(S)

PRINTED NAME OF PROPERTY OWNER(S)  SIGNATURE OF PROPERTY OWNER(S)

The Planning Department will primarily direct communications regarding this application to the person identified above as the Applicant. The Applicant may be the property owner, representative, or other assigned agent.

AUTHORIZATION FOR CONCURRENT FEE TRANSFER

The applicant authorizes the Planning Department and TLMA to expedite the refund and billing process by transferring monies among concurrent applications to cover processing costs as necessary. Fees collected in excess of the actual cost of providing specific services will be refunded. If additional funds are needed to complete the processing of this application, the applicant will be billed, and processing of the application will cease until the outstanding balance is paid and sufficient funds are available to continue the processing of the application. The applicant understands the deposit fee process as described above, and that there will be NO refund of fees which have been expended as part of the application review or other related activities or services, even if the application is withdrawn or the application is ultimately denied.

PROPERTY INFORMATION:

Assessor’s Parcel Number(s): ______________________________

Approximate Gross Acreage: ______________________________

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General location (cross streets, etc.): North of _____________________________, South of _____________________________, East of _____________________________, West of _____________________________.

SUBDIVISION PROPOSAL:

Map Schedule: _______ Minimum Developable Lot Size: _______
Number of existing lots: _______ Number of proposed developable lots: _______
Planned Unit Development (PUD): Yes ☐ No ☐ Vesting Map: Yes ☐ No ☐
Number of proposed non-developable lots (excluding streets): _______
Subdivision Density: _____ dwelling units per acre.

Is there previous development application(s) filed on the same site: Yes ☐ No ☐
If yes, provide Application No(s). ____________________________
(e.g. Tentative Parcel Map, Zone Change, etc.)

Initial Study (EA) No. (if known) ____________________________
EIR No. (if applicable): ____________________________

Have any special studies or reports, such as a traffic study, biological report, archaeological report, geological or geotechnical reports, been prepared for the subject property? Yes ☐ No ☐
If yes, indicate the type of report(s) and provide signed copy(ies): ____________________________

If the project located within either the Santa Ana River/San Jacinto Valley watershed, the Santa Margarita River watershed, or the Whitewater River watershed, check the appropriate checkbox below.

If not known, please refer to Riverside County’s Map My County website to determine if the property is located within any of these watersheds (search for the subject property’s Assessor’s Parcel Number, then select the “Geographic” Map Layer – then select the “Watershed” sub-layer)

If any of the checkboxes are checked, click on the adjacent hyperlink to open the applicable Checklist Form. Complete the form and attach a copy as part of this application submittal package.

☐ Santa Ana River/San Jacinto Valley

☐ Santa Margarita River

☐ Whitewater River

If the applicable Checklist has concluded that the application requires a preliminary project-specific Water Quality Management Plan (WQMP), such a plan shall be prepared and included with the submittal of this application.
HAZARDOUS WASTE AND SUBSTANCES STATEMENT

The development project and any alternatives proposed in this application are contained on the lists compiled pursuant to Section 65962.5 of the Government Code. Accordingly, the project applicant is required to submit a signed statement that contains the following information:

Name of Applicant: ________________________________
Address: _________________________________________
Phone number: ________________________________
Address of site (street name and number if available, and ZIP Code): __________________________
Local Agency: County of Riverside
Assessor’s Book Page, and Parcel Number: __________________________
Specify any list pursuant to Section 65962.5 of the Government Code: __________________________
Regulatory Identification number: __________________________
Date of list: __________________________
Applicant: __________________________ Date ____________

This completed application form, together with all of the listed requirements provided on the Subdivision Application Filing Instructions Handout, are required in order to file an application with the County of Riverside Planning Department.