



RIVERSIDE COUNTY PLANNING DEPARTMENT

Charissa Leach, P.E
Assistant TLMA Director

Commercial Cannabis – Request for Proposal (“RFP”) Response Form

(For all Commercial Cannabis Cultivation, Retail, or Microbusiness uses)

Case No. _____ (*To be completed by County staff)

**INCOMPLETE, LATE, OR UNPAID RFP RESPONSE PACKAGES WILL NOT BE CONSIDERED*

RESPONDER INFORMATION:

Applicant or Business Name: _____

Primary Contact Person: _____ E-Mail: _____

Mailing Address: _____
Street

City State ZIP

Phone No: (____) _____

Property Owner Name: _____

Primary Contact Person: _____ E-Mail: _____

Mailing Address: _____
Street

City State ZIP

Phone No: (____) _____

Riverside Office · 4080 Lemon Street, 12th Floor
P.O. Box 1409, Riverside, California 92502-1409
(951) 955-3200 · Fax (951) 955-1811

Desert Office · 77-588 El Duna Court, Suite H
Palm Desert, California 92211
(760) 863-8277 · Fax (760) 863-7555

Commerical Cannabis – Request for Proposal (“RFP”) Response Form

PROJECT SITE INFORMATION:

Assessor’s Parcel Number(s): _____

Address: _____

RFP PROPOSAL:

Provide a brief project description, including the proposed cannabis use and State license type:

RFP SUBMITTAL REQUIREMENTS:

Provide five (5) separate printed copies of the entire RFP response package, one (1) electronic PDF copy, and the appropriate RFP payment. Response packages shall be submitted in a sealed envelope labeled “**Cannabis RFP**” and may be submitted to the Riverside or Desert offices. The RFP submittal deadline is: **4:00 p.m. (Pacific Standard Time), Friday, April 12, 2019.**

***RFP response packages not received by this date and time will not be considered.**

****Provide a copy of the Interested Party Form email, verifying that your form was submitted within the required timeframe.**

RFP Payment:

RFP response package submittal = **\$5,500.00** (Flat payment)

Each Commercial Cannabis Business Owner/Operator = **\$300.00** (Flat payment)

A **Commercial Cannabis Business Owner/Operator** is any of the following:

1. A person with an aggregate ownership interest of 20 percent or more in the Commercial Cannabis Activity for which a license or permit is being sought, unless the interest is solely a security, lien, or encumbrance.
2. The chief executive officer of a nonprofit or other entity.
3. A member of the board of directors of a nonprofit.
4. An individual who will be participating in the direction, control, or management of the person applying for a Commercial Cannabis Activity Conditional Use Permit or State license.