



*Charissa Leach, P.E.*  
*Assistant TLMA Director*

# RIVERSIDE COUNTY PLANNING DEPARTMENT

## Memorandum

**Date: August 29, 2018**

**To: Riverside County Planning Commission**

**From: Charissa Leach, P.E., Assistant TLMA Director**

**RE: September 5, 2018 Regular Scheduled Planning Commission Meeting, Agenda Item 3.1, APPEAL of the PLANNING DIRECTOR'S DECISION to APPROVE PLOT PLAN NO. 26164 – INTENT TO ADOPT A NEGATIVE DECLARATION**

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On August 15, 2018, as item 4.2 at the regularly scheduled Planning Commission Public Hearing, the Planning Commission, in a 4-0 vote, decided to continue the Appeal of Plot Plan No. 26164 to the September 5, 2018 regularly scheduled Planning Commission Public Hearing. The purpose for the continuance was to allow staff time to review and address issues and concerns raised by the Appellant in their letter to the Planning Commission dated August 14, 2018.

Since the August 15, 2018 Planning Commission Public Hearing, staff has reviewed the Appellant's August 14, 2018 letter and has met with the applicant. Staff is requesting additional time to adequately address each of the concerns raised by the Appellant. Therefore, staff recommends that item 3.1 be continued to the October 3, 2018 regularly scheduled Planning Commission Public Hearing.

CL:jk

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