



RIVERSIDE COUNTY PLANNING DEPARTMENT

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Assistant TLMA Director*

FILING INSTRUCTIONS FOR ESTABLISHMENT OR ENLARGEMENT OF AN AGRICULTURAL PRESERVE

THE AGRICULTURAL PRESERVE ESTABLISHMENT/ENLARGEMENT FILING PACKAGE MUST
CONSIST OF THE FOLLOWING:

1. A completed and signed application form; with attachments, if necessary.
2. A Petition for Establishment or Enlargement (Form 295-0087a) for each separate ownership of land involved in this application. (A husband and wife, partnership, a corporation, a trust, or a joint ownership is considered one owner.)
3. A current legal description for each property involved as recorded in the Office of the County Recorder. A grant deed of each property involved will suffice.
4. If any of the properties involved do not abut a public street, a copy of appropriate documentation of legal access (e.g. recorded easement) for said property shall be provided.
5. A map showing the boundaries of the subject property(ies).
6. A completed and signed [Land Use and Permit Application Processing Agreement](#).
7. A completed [Indemnification Agreement Property Owner Information](#) form with any required materials.
8. A Preliminary Title Report issued by a title company licensed to business in the State of California dated less than 30 days prior to the date of submittal of this application.
9. Digital copies of the all the above listed items in a format acceptable to the Planning Department (e.g. PDF).
10. Initial payment of deposit-based fees for an Agricultural Preserve Establishment/Enlargement application.

ADDITIONAL INSTRUCTIONS:

- A. Attach a Petition for Establishment or Enlargement (Form 295-0087a) for each separate ownership of land involved in this application. (A husband and wife, partnership, a corporation, a trust, or a joint ownership is considered one owner.)

FILING INFORMATION FOR AN AG. PRESERVE ESTABLISHMENT OR ENLARGEMENT APPLICATION

- B. Attach a map of the land affected by this application showing the properties belonging to the separate ownerships.
- C. For assistance in the preparation of any of these forms, please contact the Transportation and Land Management Agency (TLMA) Ombudsman staff. Click on the following link <http://rctlma.org/Departments/Administrative-Services/Ombudsman> for more information.

Y:\Current Planning\LMS Replacement\Condensed P.D. Application Forms\AP Establish-Enlarge Application - Filing Instructions Handout.docx
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